

## **Preparing for September 2018 Class Placements**

The process of organizing students into classes will take place during May and June. Administration, classroom teachers and Special Education teachers spend many hours forming classes. To assist us in making our decisions, we use many sources of data. Our focus is always the creation of balanced classes that are based upon learning style, gender equity, academic balance and peer compatibility.

Within our school organization, we may have combined/split classes. Please know that all students are considered as possible candidates for these classes at any time in their school career.

If you feel that our staff is missing some information about your child's class placement, and you would like to provide input for the upcoming school year for your child's class placement, ***please send your requests to Mr. Lall by April 30th.*** This information will be considered along with all of the other relevant criteria developed by the school for determining class organization. Any requests after this date will not be accepted because the class building process will have started. Again, this is only if you have a specific concern, not to request a specific teacher. This information will be considered along with all of the other relevant criteria developed by the school for determining class organization. All requests will be considered, also taking into account the aforementioned factors that ensure a positive learning environment in the best interest of all of our students.

Again, this is not an opportunity to request a teacher by name. Class organizations and teaching staff may change right up until the first day of classes as teachers change assignments or move from the school. Teachers' assignments and school organizations are not posted until school starts in September.

We thank you for your patience and understanding as we work through the class building process. We also thank you for trusting us to make these professional judgments in the best interest of all students. ***We will consider all requests, however, the final decision rests with the school.***

If you are planning to move out of the Pilgrim Wood Public School area before September 2018, please let the office know as soon as possible, so that we can take that into consideration.

Thank you,